



मनुष्यवती भूमिरर्थः



**अरुण जेटली राष्ट्रीय वित्तीय प्रबंधन संस्थान**  
(वित्त मंत्रालय, भारत सरकार की एक स्वायत्तशासी संस्था)  
**Arun Jaitley National Institute of Financial Management**  
(Ministry of Finance, Government of India)



# MDP Calendar 2024-25

Management Development Programs  
(Open for all)



# Vision Statement

We, at AJNIFM, shall endeavor to develop the Institute as a 'Centre of Excellence' in the area of Financial Management for Good Governance and Provide a conducive environment for capacity building through learning, training and research.

We shall ensure clients' satisfaction through continuous improvement in Human Resources, Methodologies and Infrastructure based on the "VOICE OF THE CLIENT".

The Values of Honesty, Integrity, Transparency and Respect for human being shall always guide our efforts.

# **Management Development Programs**

AJNIFM conducts large number of short duration courses for capacity building, i.e., Management Development Programs/ Executives Development Programs, in the areas of Public Expenditure Management, Budgeting, Public Financial Administration, Financial Management, Accounting, Internal Audit, Procurement, GST, IT, HR, etc. Besides the officers of Participating Services, the officers of Indian Administrative Services (IAS), Indian Economic Service (IES), Indian Statistical Services (ISS), Indian Defence Services, Officers from various State Governments and the officers of PSUs, Municipal Corporations, different Institutions and Autonomous Bodies join OPEN programs or the programs specially designed for a group of officers of a particular organization/ cadre.

We also conduct few Programs under ITEC initiative of Ministry of External Affairs with participation of officers from several developing countries. Besides , AJNIFM also organizes a few mid-career training programs for officers of participating and other services/ organisations.

All the MDPs, whether OPEN or SPONSORED, will be conducted in either 'Online' or 'Offline' mode. The standard course fee for offline programs includes training fee, course material, boarding, lodging and library, computer lab, Gym, indoor and outdoor sports facilities, etc. For online programs it includes tuition fee & course material.

# MANAGEMENT DEVELOPMENT PROGRAM (OPEN PROGRAMS)

## CALENDAR FOR YEAR 2024-2025

### APRIL - 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
1	<u>Public Procurement (Basic)</u>	Campus	6 Days	01-April-2024	06-April-2024	Shri Mukesh K Singh
2	<u>MDP on Analysis of Financial Statements-I</u>	Campus	3 Days	22-April-2024	24-April-2024	Shri Rajesh K Agrawal

### MAY - 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
3	<u>Public Procurement (Advance)</u>	Campus	6 Days	06-May-2024	11-May-2024	Shri Mukesh K Singh
4	MDP on Accounts of Autonomous Bodies (Basic)- I	Campus	5 Days	06-May-2024	10-May-2024	Shri Rajesh K Agrawal
5	<u>Public Procurement (Basic)</u>	Campus	6 Days	13-May-2024	18-May-2024	Shri Mukesh K Singh
6	<u>FINTECH</u>	Campus	3 Days	13-May-2024	15-May-2024	Dr. Sachita Yadav
7	MDP on How can I add value to my Organization-I	Campus	3 Days	27-May-2024	29-May-2024	Shri Rajesh K Agrawal



# MANAGEMENT DEVELOPMENT PROGRAM (OPEN PROGRAMS)

## CALENDAR FOR YEAR 2024-2025

### JUNE - 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
8	<u>Public Procurement (Basic)</u>	Campus	6 Days	03-June-2024	08-June-2024	Shri Mukesh K Singh
9	MDP on Accounts of Autonomous Bodies (Advance)-I	Campus	3 Days	10-June-2024	12-June-2024	Shri Rajesh K Agrawal
10	MDP on Urban Local Bodies- I	Campus	3 Days	26-June-2024	28-June-2024	Shri Rajesh K Agrawal

### JULY - 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
11	<u>Public Procurement (Basic)</u>	Campus	6 Days	01-July-2024	06-July-2024	Shri Mukesh K Singh
12	<u>Public Procurement (Advance)</u>	Campus	6 Days	08-July-2024	13-July-2024	Shri Mukesh K Singh
13	MDP on Analysis of Financial Statements-II	Campus	3 Days	08-July-2024	10-July-2024	Shri Rajesh K Agrawal
14	MDP on Alternative Dispute Resolution- I	Campus	3 Days	22-July-2024	24-July-2024	Shri Rajesh K Agrawal

# MANAGEMENT DEVELOPMENT PROGRAM (OPEN PROGRAMS)

## CALENDAR FOR YEAR 2024-2025

### AUGUST - 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
15	<a href="#">Public Procurement (Basic)</a>	Campus	6 Days	05 August, 2024	10 August, 2024	Shri Mukesh K Singh
16	MDP on Accounts of Autonomous Bodies (Basic)- II	Campus	5 Days	05 August, 2024	09 August, 2024	Shri Rajesh K Agrawal
17	MDP on Ethical Financial Management- I	Campus	3 Days	19 August, 2024	21 August, 2024	Shri Rajesh K Agrawal

### SEPTEMBER - 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
18	<a href="#">Public Procurement (Basic)</a>	Campus	6 Days	02 September, 2024	07 September, 2024	Shri Mukesh K Singh
19	<a href="#">MDP on Strategic Cost Management</a>	Campus	5 Days	02 September, 2024	06 September, 2024	Dr. Sachita Yadav
20	<a href="#">Public Procurement (Advance)</a>	Campus	6 Days	09 September, 2024	14 September, 2024	Shri Mukesh K Singh
21	MDP on How can I add value to my Organization- II	Campus	3 Days	09 September, 2024	11 September, 2024	Shri Rajesh K Agrawal

# MANAGEMENT DEVELOPMENT PROGRAM (OPEN PROGRAMS)

## CALENDAR FOR YEAR 2024-2025

### OCTOBER - 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
22	MDP on Alternative Dispute Resolution- II	Campus	3 Days	07 October, 2024	09 October, 2024	Shri Rajesh K Agrawal
23	<u>Public Procurement (Basic)</u>	Campus	6 Days	14 October, 2024	19 October, 2024	Shri Mukesh K Singh

### NOVEMBER- 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
24	<u>Public Procurement (Basic)</u>	Campus	6 Days	04 November, 2024	09 November, 2024	Shri Mukesh K Singh
25	ITEC program on Budgeting, Accounting & Financial Management in Government Sector	Campus	3 Weeks	04 November, 2024	22 November, 2024	Dr. Namrata Agrawal
26	MDP on Urban Local Bodies- II	Campus	3 Days	11 November, 2024	13 November, 2024	Shri Rajesh K Agrawal
27	<u>Public Procurement (Advance)</u>	Campus	6 Days	18 November, 2024	23 November, 2024	Shri Mukesh K Singh



# MANAGEMENT DEVELOPMENT PROGRAM (OPEN PROGRAMS)

## CALENDAR FOR YEAR 2024-2025

### NOVEMBER- 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
28	<u>MDP on Finance for Non-Finance Executives</u>	Campus	5 Days	18 November, 2024	22 November, 2024	Dr. Sachita Yadav
29	MDP on Accounts of Autonomous Bodies (Basic)- III	Campus	5 Days	25 November, 2024	29 November, 2024	Shri Rajesh K Agrawal
30	Financial Management in Electricity Distribution Companies & relevant regulations	Campus	5 Days	04 November, 2024	08 November, 2024	Shri Rajesh K Agrawal

### DECEMBER - 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
31	<u>Public Procurement (Basic)</u>	Campus	6 Days	02 December, 2024	07 December, 2024	Shri Mukesh K Singh
32	MDP on Alternative Dispute Resolution- III	Campus	3 Days	09 December, 2024	11 December, 2024	Shri Rajesh K Agrawal
33	MDP on Accounts of Autonomous Bodies (Advance)- II	Campus	3 Days	16 December, 2024	18 December, 2024	Shri Rajesh K Agrawal

# MANAGEMENT DEVELOPMENT PROGRAM (OPEN PROGRAMS)

## CALENDAR FOR YEAR 2024-2025

### JANUARY - 2025

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
34	<u>Public Procurement (Basic)</u>	Campus	6 Days	06 January, 2025	11 January, 2025	Shri Mukesh K Singh
35	<u>Public Procurement (Advanced)</u>	Campus	6 Days	13 January, 2025	18 January, 2025	Shri Mukesh K Singh
36	MDP on Analysis of Financial Statements- III	Campus	3 Days	13 January, 2025	15 January, 2025	Shri Rajesh K Agrawal
37	Financial Management in Electricity Transmission Companies and relevant regulations	Campus	5 Days	21 January, 2025	25 January, 2025	Shri Rajesh K Agrawal

### FEBRUARY- 2025

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATE	END DATE	PROGRAM DIRECTOR
38	<u>Public Procurement (Basic)</u>	Campus	6 Days	03 February, 2025	08 February, 2025	Shri Mukesh K Singh
39	MDP on Ethical Financial Management-II	Campus	3 Days	11 February, 2025	13 February, 2025	Shri Rajesh K Agrawal
40	Goods and Services Tax	Campus	3 Days	24 February, 2025	26 February, 2025	Shri Rajesh K Agrawal

# MANAGEMENT DEVELOPMENT PROGRAM (OPEN PROGRAMS)

## CALENDAR FOR YEAR 2024-2025

### MARCH- 2024

S. NO.	NAME OF THE PROGRAM	MODE	DURATION	START DATES	END DATE	PROGRAM DIRECTOR
41	<u>Public Procurement (Basic)</u>	Campus	6 Days	03 March, 2025	08 March, 2025	Shri Mukesh K Singh
42	MDP on Alternative Dispute Resolution	Campus	3 Days	03 March, 2025	05 March, 2025	Shri Rajesh K Agrawal
43	<u>Public Procurement (Advanced)</u>	Campus	6 Days	17 March, 2025	22 March, 2025	Shri Mukesh K Singh
44	MDP on Data Analytics using Power-BI, Tableau & Advance Excel	Campus	2 Weeks	17 March, 2025	28 March, 2025	Dr. Namrata Agrawal
45	Goods and Services Tax	Campus	3 Days	17 March, 2025	19 March, 2025	Shri Rajesh K Agrawal



**For more information about the PROGRAMS you may  
contact the concerned Program Director**

Program / Course Director	Designation	E-mail Id	Contact Number
Dr. Namrata Agrawal	Professor	nagrawal@nifm.ac.in	+91-129-2465231
Dr. A. M. Sherry	Professor	amsherry@nifm.ac.in	+91-129-2465252
Sh. Ashok Kumar	Professor	ashokkumar@nifm.ac.in	+91-129-2465206
(DIG) Nupur Saxena Kulshrestha	Professor	nups76@nifm.ac.in	+91-129-2465268
Sh. Rajesh K. Agrawal	Associate Professor (SG)	rajeshkagrawal@nifm.ac.in	+91-129-2465208
Dr. Jaya Bhalla	Associate Professor (SG)	jaya@nifm.ac.in	+91-129-2465207
Dr. Brajesh Kumar	Associate Professor	brajesh@nifm.ac.in	+91-129-2465209
Dr. Ashima Arora	Assistant Professor	ashima.arora@nifm.ac.in	+91-129-2465237
Dr. Sachita Yadav	Assistant Professor	sachita@nifm.ac.in	+91-129-2465290
Sh. Amitabh Datta	Professor of Practice	amitabh.datta5149@gmail.com	+91-129-24652204
Dr. B K Pandey	Professor of Practice	bkpandey@nifm.ac.in	+91-129-2465206
Dr. Govinda Bhattacharjee	Professor of Practice	govind@nifm.ac.in	+91-129-24652250
Sh. M K Singh	Professor of Practice	mksingh@nifm.ac.in	+91-129-2465244
Sh. Madhuranjan Kumar	Professor / Team Leader	doe.prc@nifm.ac.in	+91-129-2465254
Dr. Sanjeev Mishra	Professor of Practice	-	+91-129-2465213

**You may also write/ contact:**

**Sh. Rajesh K Agrawal**

**Associate Professor (SG)**

**Faculty In-Charge, Training Co-ordination**

***Ph. 0129-2465-208***

***01292418860***

***Email: [rajeshkagrawal@nifm.ac.in](mailto:rajeshkagrawal@nifm.ac.in)***

**Shri Uma Shankar Turkel (AAO)**

**MDP Cell**

**Ph. 0129-2465281, 259, 256**

**Email: [mdpcell@nifm.ac.in](mailto:mdpcell@nifm.ac.in)**

***Arun Jaitley National Institute of Financial Management (AJNIFM)***

***Sector-48, Pali Road, Faridabad-121001***

***For more details, please visit our website: [www.ajnifm.ac.in](http://www.ajnifm.ac.in)***



**THANK YOU**

